



Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

Meeting to be held in MeetingLocation
Monday, 19th June, 2017 at 1.30 pm

Councillors:

B Anderson
C Anderson
B Flynn

Adel and Wharfedale;
Adel and Wharfedale;
Adel and Wharfedale;

G Latty
P Latty
P Wadsworth

Guiseley and Rawdon;
Guiseley and Rawdon;
Guiseley and Rawdon;

B Cleasby
D Collins
C Townsley

Horsforth;
Horsforth;
Horsforth;

C Campbell
R Downes
S Lay

Otley and Yeadon;
Otley and Yeadon;
Otley and Yeadon;





Co-optees

Agenda compiled by: Debbie Oldham on 0113 37 88656
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
West North West Area Leader: Baksho Uppal
Facebook: [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiselley & Rawdon - Guiselley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To approve the minutes of the meeting held on 6th March 2017.</p>	1 - 8
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>FINANCE UPDATE REPORT</p> <p>The report of West North West Area Leader provides the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and skips pot and the Small Grants and skips which have been approved since the last meeting.</p> <p>This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.</p> <p>(Report attached)</p>	9 - 28

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the West North West Area Leader updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children’s Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.</p> <p>The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.</p> <p>(Report attached)</p>	29 - 38
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE APPOINTMENTS 2017/2018</p> <p>The report of the City Solicitor report is to note the appointment of Councillor Wadsworth as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-</p> <ul style="list-style-type: none"> •Those Outside Bodies as detailed at section 19 / Appendix 1 of this report; •One representative to the Corporate Parenting Board; •Community Committee Champions, as listed; and •Those Children’s Services Cluster Partnerships, also as listed. <p>(Report attached)</p>	39 - 48
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>The report of the Chief Officer Housing Management seeks Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP).</p> <p>(Report attached)</p>	49 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Outer North West Community Committee will be 25th September 2017 at 1:30pm in the Airedale Room of Yeadon Town Hall.</p> <p>MAP OF THE VENUE</p>	53 - 54

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 6TH MARCH, 2017

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,
C Campbell, B Cleasby, D Collins,
R Downes, B Flynn, G Latty, P Latty and
S Lay

CHAIRS COMMENT

The Chair welcomed everyone to the meeting.

39 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

40 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

41 LATE ITEMS

There were no late items.

42 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

There were no declarations of disclosable pecuniary interests.

43 Apologies For Absence

Apologies for absence had been received from Cllr. Townsley.

44 Open Forum

On this occasion no members of the public wished to speak.

45 Minutes

The minutes of the meeting held on 28th November 2016 were approved as a correct record.

46 Matters arising

Councillors Cleasby and Downes requested the minutes of the last Transport sub-group.

47 Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP)

The Chair welcomed Cllr. G Latty back to the Committee after his illness. He asked that Cllr. Latty in his role as Health Champion and member of the Health and Wellbeing Board introduce item 9 – Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP).

Cllr. G Latty introduced the item informing Members that the report set out a number of ways in which Members could contribute to the Leeds Plan and the West Yorkshire and Harrogate STP.

Cllr. Latty praised individual departments in the NHS but went on to say that unfortunately not all areas were joined up such as admissions and discharges.

Cllr. Latty went on to say that the provision of the health services was not one that should be taken lightly. He was of the view that the survival of the health service required cultural and attitude change. He said that Members needed to encourage social prescribing looking to local health services in the community to offer preventative and ongoing care.

Steve Walker, Director of Children's Services, Dr Chris Mills, local GP from Rawdon, and Paul Bollom Interim Chief Officer, Leeds Health Partnerships presented the report.

The Committee was informed that this was the start of consultation on the Leeds Plan which had been launched in April 2016.

Members were advised that the Leeds Health and Wellbeing Strategy 2016-2021 set out 5 outcomes and 12 priorities. The Strategy has twin aims of feeding into the West Yorkshire and Harrogate STP and providing a delivery plan for our citywide health and care ambitions in Leeds.

The Committee was informed that the Leeds Plan was a 'roadmap' for how the city would improve health and wellbeing, improve care and quality and work towards more financial sustainability, providing a focus for services to work together.

The Leeds Plan has four main themes underpinned by a commitment to culture change built on working with people wherever possible in all aspects of their health and care they were listed as follows:

- Prevention

- Self-management, proactive and planned care
- Optimising the use of secondary care resources and facilities
- Urgent care / rapid response in times of crisis

It was also noted that there were 3 gaps in the outcomes. Members were advised that the gaps were as follows:

- Health and Wellbeing – Life expectancy for men and women remains significantly worse in Leeds than the national average
- Care and Quality – NHS Constitutional KPI's have been identified as areas to focus on to reduce the care and quality gap these include
 - Mental Health
 - Patient Satisfaction
 - A&E and Ambulance response times
 - Delayed transfers of care
 - Hospital admission rates
- Finance and Efficiency

Dr Mills of Rawdon Surgery and Chair of Leeds GP Provider Group provided Members of an overview on statistics for the outer North West area in relation to:

- Life expectancy at birth
- Under 75 Cardiovascular disease mortality
- Under 75 Cancer mortality
- And the suicides identified by audit 2011-2013 per postcode district

Dr Mills gave a brief overview of the health of the Outer North West area. He explained that many people in this area lived into their eighties but with this brought other health issues with more people suffering from illnesses such as dementia and the care and support that this required.

Dr Mills went on to say that as people started to live longer they would need to plan for the future and consider the type of care and support that might be required.

The Committee was informed that communicating and working closer with individuals, families and communities would address health issues by designing services around communities.

Members discussed the follow points:

- The timing of the consultation
- Finance and efficiency gap over the next five years
- Changing the mind set to provide services in localities that people need
- The use of the third sector to support should not be seen as a cheap option
- The need for the systems to be simplified when contacting the NHS for advice or admissions
- The need for efficiency savings without the loss of beds
- The need for Council departments, health partnerships and third sector to link together in providing services

- New models of care – piloted at Armley and now first meetings taking place to roll this model out across the city.
- Cultural changes to lifestyle choices
- Inequalities in areas of deprivation
- The need to consult on issues within small ward based areas
- Consider the use of small hospitals for other health areas such as aftercare on discharge

Cllr. G Latty summed up the discussion saying that it had been a useful. He said that Councillors needed to be included in discussions for the 'new model of care'.

Councillor Latty invited Dr Mills or a colleague to attend a Health, Well-being and Adult Social Care sub group for further discussion on the new models of care and the Leeds Plan.

RESOLVED – That the Committee:

- Note the key areas of focus for the Leeds Plan described in the submitted report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy
- Identify needs and opportunities within their area that will inform and shape the development of the Leeds Plan
- Recommend the most effective ways/opportunities the Leeds Plan development and delivery team can engage with citizens, groups and other stakeholders within their area to shape and support delivery of the Leeds Plan.

48 Finance Report

The report of the West North West Area Leader provided the Community Committee with an update on the budget position for 2016/17, detailing the current position of the Wellbeing revenue fund, the Small Grants and Skips pots, and the Capital pot. The report also provided an update on the Youth Activity Fund.

Members' attention was drawn to point 6 of the submitted report which advised them that the Community Committee had £49,109 of funding available for allocation. It was noted that this did not include the Youth Activity Fund, small grants or skips budgets still available to spend.

Members were informed that table 1 of the submitted report included details per ward of the total revenue available for allocation in 2016/17, including any carry forward from previous years, and the amount of Wellbeing currently available to spend per ward.

Members considered and discussed the following new projects as set out in the submitted report:

- Aireborough Support Activity Scheme 2017/18

- Site based Gardener 2017/18
- OPAL – Welcome In roof repairs
- Target Hardening 2017/18
- Rawdon Community Library Bookshelves

It was noted that the remaining balance of the Youth Activity Fund is £5,041.

Members were advised of an under spend on a completed project for the delivery of basketball taster sessions by Bradford Dragons Basketball Club. The under spend of £1,152 had been paid back into the Youth Activity Fund.

Members noted the amount of Capital available to spend per ward as set out at Table 6 of the submitted report.

RESOLVED – That the Community Committee:

- Note the current budget position for the Wellbeing Fund for 2016/17 (Table 1 of submitted report) and attached at appendix 1
- Consider the new Wellbeing large grant application detailed at sections 9 – 13 of the submitted report.

Delivery Organisation	Amount requested	Approved/ Refused/ deferred
Aireborough Supported Activity Scheme 2017/18	£7,796 (A&W - £1,814; G&R - £2,469; H- £525; O&Y -£2,988)	Approved
Site based Gardener	£12,347 (G&R- £7,109; O&Y - £5,348)	Deferred for discussion at Environmental sub group
OPAL Welcome In roof repairs	£5,000 (A&W Capital)	Approved
Target Hardening 2017/18	£6,000 (A&W - £2,000; H-£2,000; G&R - £1,000; O&Y - £1,000)	Approved (A&W,H, G&R) Deferred (O&Y)
Rawdon Community Library	£2,254	Approved

- Note the current budget position for the Youth Activity Fund detailed at sections 14 to 17 of the submitted report and considered the new Youth Activity Fund application at section 16 of the submitted report

YAF Project	Organisation	Amount
A project to run radio and production sessions for young people aged 10-14	Otley Courthouse	£1,340 - Approved

- Note the small grants that have been approved since the last meeting (Table 2) of submitted report and the remaining small grants budget (Table 3) of the submitted report
- Note the skips that have been approved since the last meeting (Table 4) of the submitted report and the remaining skips budget (Table 5) of the submitted report
- Note the current budget position for the Capital Wellbeing Fund for 2016/17 (Table 6) of the submitted report.

49 Community Committee Update Report

The report of the West North West Area Leader updated the Committee on the work of the sub groups of the Committee: Environment and Community Safety; Learning and the Local Economy; Children’s Services and Family Health; Adult Social Care, Health and Wellbeing; Highways and Transportation and Policy.

The report also updated the Community Committee on community forums and partnership working that had taken place in the area since the last meeting.

Members discussed the success of the digital app ‘CARE-VIEW which had originated from a suggestion at the outer North West Community Committee workshop on Social Isolation and developed through the Health, Wellbeing and Adult Social Care sub group. It was noted that a bid submitted to NHS England for funding from the ‘New Care Models Programme’ for £70,000 had been successful.

Members also discussed the 3rd annual outer North West Children’s and Young People’s Voice event that had been held on 23rd January 2017 at Prince Henry’s Grammar School, Otley. The event had been a success with Cllr. Lay thanking Cllr. P Latty and officers for a most enjoyable day.

Cllr. P Latty also thanked the officers of the Communities Team for all their hard work.

Members noted the Action Tracker attached to the submitted report.

Members discussed the Newsletter attached to the submitted report informing officers that they were pleased with the newsletter and were of the view that focussing on one subject was better. The Community Committee were of the view that future newsletters should be themed. It was suggested that the next newsletter would focus on health.

RESOLVED – That Members:

- Note the work of the sub groups and areas of partnership working since the last Community Committee meeting
- Note the area update newsletter

50 Dates , Times and Venues of Community Committee Meetings 2017/18

The report of the City Solicitor requested that Members give consideration to agreeing the proposed Community Committee meeting schedule for the 2017/18 municipal year.

Members had noted the dates as set out at paragraph 6 of the submitted report.

It was noted that at the present time there were no potential clashes with any other meetings. However, not all Committee and Board membership would be confirmed until the Annual Council Meeting in May.

It was noted that the report did not cover the venue for the meetings. However, it was proposed that the meetings would continue to be held in the Airedale Room, Yeadon Town Hall.

RESOLVED – That the Committee considered the options detailed within the submitted report and agree the Committee’s meeting schedule for the 2017/18 municipal year as follows:

- Monday 19 June 2017 at 1:30pm
- Monday 25 September 2017 at 1:30pm
- Monday 27 November 2017 at 1:30pm
- Monday 5 March 2018 at 1:30pm

All meetings to be held in the Airedale Room, Yeadon Town Hall.

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Report of West North West Area Leader

Report to Outer North West Community Committee

Report author Gerry Burnham 0113 336 7870

Date: 19th June 2017

Finance Update Report

For Decision

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and Skips pot and the small grants and skips which have been approved since the last meeting.
2. This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.
3. Also attached at appendix 2 is the Finance Monitoring Report which provides Members with details of the current monitoring position of the Wellbeing Fund and the Youth Activity Fund.

Main Issues

4. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
5. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives; or opportunities for sport and healthy activities for all. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital

status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely value. Applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

6. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
7. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project in the context of the current area priorities; where projects do not have support from all three ward members they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.

8. Budget Statement 2017/18

The Budget Statement for 2017/18 is included at Appendix 1 to this report. The statement details the overall budget position of all Wellbeing and Youth Activity Fund projects funded in the current financial year as well as those funded in previous years which still have funding left to spend.

9. Wellbeing Revenue

Members are advised of the new revenue Wellbeing allocation for the Outer North West Community Committee of £97,660 for the financial year 2017/18. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£24,415 per ward)

10. After deducting any existing commitments and taking account of the 2016/17 carry forward position, the Community Committee has £135,835 of funding available for allocation. This figure does not include the Youth Activity Fund still available to spend.
11. Table 1 below includes details per ward of the total Wellbeing revenue available for allocation in 2017/18 including any carry forward from previous years, and the amount of Wellbeing Fund currently available to spend per ward.

Table 1 – Wellbeing revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
2017/18 allocation	£24,415	£24,415	£24,415	£24,415
2016/17 carry forward	£18,664	£0	£19,511	£0
Allocation available to spend	£43,079	£24,415	£43,926	£24,415

12. New Wellbeing Large Grant projects for consideration

13. Small Grants and Skips Pot 2017/18

Delivery Organisation	Communities Team (on behalf of the Community Committee)
Revenue funds requested	A&W - £7,000 G&R - £3,000 O&Y - £3,000 Horsforth (None)
Previous Wellbeing funding received	In 2016/17 a total of £15,630 was spent on small grants and skips.
Details of match funding	N/A
Project details	The additional funds will be used to top up the current small grants and skips pots for each ward. The fund will be used to provide skips for community clean ups or environmental groups such as allotment associations. It will also provide grants of up to £1,000 to support local community projects. These are usually for activities that bring local communities together such as projects for older people, summer activities and healthy living activities.

14. Guiseley & Rawdon Christmas Lights

Delivery Organisation	Leeds Lights
Revenue funds requested	£4,320
Previous Wellbeing funding received	2016 - £4,185
Details of match funding	N/A
Project details	The funding will go towards the Christmas lights in Guiseley and in Rawdon including two 15' trees with lights.

15. Yeadon Festive Lights

Delivery Organisation	Leeds Lights
Revenue funds requested	£6,350
Previous Wellbeing funding received	2016 - £6,345
Details of match funding	N/A
Project details	The funding will go towards providing Christmas lights in Yeadon including two 6' trees and two members of staff at the lights switch on event.

16. Site Based Gardener

Delivery Organisation	Site Based Gardener
Revenue funds requested	£12,367 (G&R - £7,019; H - £5,347)
Previous Wellbeing funding received	2015/16 - £12,244 – for G&R and O&Y wards 2014/15 - £12,123 – for G&R and O&Y wards
Details of match funding	None
Project details	The funding will pay for a site-based gardener to work 5 days per week (3 days in Guiseley & Rawdon ward and 2 days in Horsforth ward) for 6 months of the year.

17. CCTV Otley & Yeadon

Delivery Organisation	CCTV Otley & Yeadon
Revenue funds requested	£14,305 (O&Y) 2017/18
Previous Wellbeing funding received	2016/17 - £18,048 cost included maintenance.
Details of match funding	None
Project details	The funding will pay for the running and maintenance costs for CCTV in Otley & Yeadon ward, including associated BT costs.

18. Sporty Tots Pre-School Activity Group

Delivery Organisation	Bramhope Pre-School Community Group
Revenue funds requested	£1,631 (A&W)
Previous Wellbeing funding received	None
Details of match funding	£300 – Robert Craven Memorial Hall £500 – Bramhope and Carlton Parish Council £2,000 – Bramhope Trust
Project details	The funding will support the group to purchase resources to run the weekly Sporty Tots activity sessions for preschool children. The sessions will allow children to take part in age appropriate movement activities which encourage the development of basic skills and coordination in a fun environment.

19. Cookridge Methodist Church Toilet Refurbishment

Delivery Organisation	Cookridge Methodist Church
Capital funds requested	£3,000 (A&W)
Previous Wellbeing funding received	None
Details of match funding	£9,600 raise through fundraising and the remaining shortfall will be raised over the next year.
Project details	The project will upgrade and modernise the toilets at the church to make them more accessible which will allow the wider community to access the building.

20. Wellbeing Budget – Small Grants & Skips

Table 1 below details the small grant and skip balances carried forward from 2016/17 and the remaining small grant and skip balances, there is £3,396 available for allocation for small grants and skips. Table 2 details the small grants and skips approved since the start of the new financial year.

21. **Table 2 – Small Grant & Skip remaining balances (at 24/05/17)**

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Total
Available for allocation 2017/18	£934	£38	£3291	£583	£4,847
Total allocated 2017/18	£335	£349	£248	£519	£1,451
Available to spend	£934	-£310	£3,043	£64	£3,396

22. **Table 3 – Small Grant & Skip approvals (1/04/17 – 24/05/17)**

Project	Organisation	Ward	Amount approved
Irish Arts and Cultural Activities	Irish Arts Foundation	O&Y	£100
Lego Storystarter & Creative Play with Duplo	Leeds Libraries	O&Y, H, G&R	£748 (£249 per ward)
Guiseley Clock	Communities Team	G&R	£100
Kirk Lane Allotments Skip	Kirk Lane Allotments	O&Y	£170
Arthington Village Hall Skip	Arthington Parish Council	A&W	£140
Welcome In Skip	OPAL	A&W	£195

23. Youth Activity Funding

Since the last Community Committee meeting, a further 3 Youth Activity Funded projects were approved by Delegated Decision. These are detailed in Table 4 –

Table 4 – Details projects approved since the last Committee

Project	Organisation	Amount approved by Delegated Decision
Otley FM	Otley Courthouse	£1,340
Additional Forest Found Sessions	Otley, Pool and Bramhope Cluster	£1,410
Bramhope Mini Breeze	Breeze Team	£3,850

24. Members are advised of the new allocation of Youth Activity Funding for the Outer North West Community Committee of £45,870 for the financial year 2017/18.

25. The Children's Services & Family Health sub group held a decision making workshop on 20th April for the new funding allocation. The panel considered a total of 18 applications and recommended 15 projects for approval. These recommendations totalling £44,148 were approved by a Delegated Decision. The remaining balance of Youth Activity Fund is therefore £1,723.
26. Young people were consulted on the types of local activities they would like to see at the Community Committee workshop held at Prince Henry's Grammar School, Otley in January; the results of this consultation were fed into the sub group workshop on 20th April.
27. **Table 5 – Details the new Youth Activity Fund projects approved.**

Project	Organisation	Amount approved by Delegated Decision
Children & Young People's Voice Event	Communities Team	£500
Mini Breeze Yeadon Tarn	Breeze Team	£3,850
All Sports Camp	ACES	£1,445
Leeds Sports Camps	Leeds Sports Academy	£4,800
Warblers & Oddballs	Codswallop CIC	£4,932
A Day in the Woods	Codswallop CIC	£760
Hullabaloo Orchestra	Codswallop CIC	£1,331
LitFest	Headingley LitFest	£1,000
Ralph Thoresby Skateboard Coaching	Sk8 Safe	£1,250
Summer Play Days	Leeds Play Network	£4,000
Inters Youth Group	Horsforth Children's Services/Horsforth Churches Together	£6,000
Horsforth Activities	Horsforth Children's Services	£5,000
Forest Found	Forest Found	£4,000
Woolpack Rock & Pop Academy	Bog Hoo Ha	£3,000
Holt Park Pop Up Sessions	Holt Park Active	£2,280

28. Applications from West Leeds Activity Centre, Chevin Forest School and Scrap Tinkerlabs were not recommended for approval.

29. Wellbeing Budget – Capital Receipts Programme

At its meeting on 17th July 2013, the council’s Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing area wellbeing needs based formula..

30. As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2017/18 under the current arrangements.

31. Members are advised of a new Capital tranche allocation for the Outer North West Community Committee of £14,800 for the financial year 2017/18. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£3,700 per ward)

Table 6 below provides details of the amount of capital available to spend in 2017/18 per ward including the new allocation.

32. **Table 6 Capital Remaining Balances**

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£22,970	£4,216	£27,970	£12,245

33. Finance Monitoring report

All projects are required to submit monitoring updates on a quarterly basis. Monitoring information received to date for all projects, is presented at Appendix 2.

34. Delegated Decisions

35. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

36. At the first Community Committee meeting in 2014/15, this Committee approved the ‘minimum conditions’ subject to the inclusion of ‘where an Elected Member did not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee’. The Committee most recently reviewed the conditions in June 2016 without amendment. The establishment of the following minimum conditions was to provide reassurance to Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee, and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

37. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate Considerations

Consultation and Engagement

38. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

Equality and Diversity / Cohesion and Integration

39. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

Council policies and City Priorities

40. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

Resources and value for money

41. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

Legal Implications, Access to Information and Call In

42. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

43. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

44. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2017/18.

Recommendations

45. The Outer North West Community Committee is asked to:
- Note the current budget position for the Wellbeing Fund for 2017/18 (Table 1) and attached at appendix 1.
 - Note the Finance Monitoring Report attached at appendix 2.
 - Consider the new Wellbeing large grant applications detailed at sections 13 - 19.
 - Note the small grants and skips remaining budget (Table 2) and those small grants and skips that have been approved since the last meeting (Table 3).
 - Note the current budget position for the Youth Activity Fund detailed at sections 23 to 26 and the Youth Activity Fund projects that have been approved since the last meeting (Table 4 and Table 5)
 - Note the current budget position for the Capital Wellbeing Fund for 2017/18 (Table 6).
 - Review the minimum conditions as set out in paragraph 35 of this report, consider whether any amendments are required, and approve such conditions for operation in 2017/18. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets. **Background Information**

None.

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Appendix 1. ONW Finance Statement

07 June 2017

Wellbeing Funding / Spend Items	Adel and Wharfedale	Guiseley & Rawdon	Horsforth	Otley and Yeadon	Total Approved
Wellbeing Balance b/f 2016/17	£ 34,679.17	£ 5,621.46	£ 36,987.44	£ 4,711.38	£ 81,999.45
Wellbeing New Allocation for 2017/18	£ 24,415.00	£ 24,415.00	£ 24,415.00	£ 24,415.00	£ 97,660.00
Total Wellbeing Spend	£ 59,094.17	£ 30,036.46	£ 61,402.44	£ 29,126.38	£ 179,659.45
2016-17 Approved & brought forward for payment in 2017/18	£ 15,080.00	£ 5,583.00	£ 14,185.00	£ 4,128.00	£ 38,976.00
Amount of budget available for schemes in 2017/18	£ 44,014.17	£ 24,453.46	£ 47,217.44	£ 24,998.38	£ 140,683.45
Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£ 16,014.75	£ 5,621.46	£ 17,476.00	£ 4,711.00	£ 43,823.21
Total Budget Available for projects 2017-18	£ 59,094.17	£ 30,036.46	£ 61,402.44	£ 29,126.38	£ 179,659.45
Remaining Budget Unallocated	£ 43,079.42	£ 24,415.00	£ 43,926.44	£ 24,415.38	£ 135,836.24

Youth Activity Funding / Spend Items	Total Approved
Balance Brought Forward from 2016-17	£ 13,476.80
New Allocation for 2017-18	£ 45,870.00
Total available (inc b/f bal) for schemes in 2017-18	£ 59,346.80
Schemes approved 2016-17 to be delivered in 2017-18	£ 13,475.00
Total Available for New Schemes 2017-18	£ 45,871.80
Total Spend for 2017-18 (incl b/f schemes from 2016-17)	£ 57,623.00
Remaining Budget Unallocated	£ 1,723.80

2016/17 Revenue Projects Approved & Brought Forward	Adel and Wharfedale	Guiseley & Rawdon	Horsforth	Otley and Yeadon	Total Approved
Defibrillators (CPADs)	£ 791.00	£ -	£ -	£ -	£ 791.00
Small Grants 2016/17	£ 5.00	£ -	£ -	£ 1,140.00	£ 1,145.00
Boiler Upgrade and Asbestos Management Plan	£ 7,500.00	£ -	£ -	£ -	£ 7,500.00
Horsforth Counselling 2016/17	£ -	£ -	£ 2,600.00	£ -	£ 2,600.00
Cragg Hill and Woodside Green Space	£ -	£ -	£ 9,200.00	£ -	£ 9,200.00
Additional SID in Adel	£ 3,110.00	£ -	£ -	£ -	£ 3,110.00
Aireborough Supported Activities Scheme 2017/18	£ 1,814.00	£ 2,469.00	£ 525.00	£ 2,988.00	£ 7,796.00
Target Hardening 2017/18	£ 1,860.00	£ 860.00	£ 1,860.00	£ -	£ 4,580.00
Rawdon Library Shelving	£ -	£ 2,254.00	£ -	£ -	£ 2,254.00
Total Approved in 2016/17 to spend in 2017/18	£ 15,080.00	£ 5,583.00	£ 14,185.00	£ 4,128.00	£ 38,976.00

2017/18 Revenue Projects Approved	Adel and Wharfedale	Guiseley & Rawdon	Horsforth	Otley and Yeadon	Total Approved
Small Grants 2017/18	£ 934.75	£ 38.46	£ 3,291.00	£ 583.00	£ 4,847.21
Total Approved in 2017/18	£ 934.75	£ 38.46	£ 3,291.00	£ 583.00	£ 4,847.21

2016/17 Youth Activity Funding Approved & Brought Forward	Total Approved
Inters Youth Club 2016/17	£ 4,000.00
Groove Generation Music Project	£ 900.00
Aireborough Performing Arts (Let's Celebrate)	£ 1,975.00
Otley FM	£ 1,340.00
Additional Forest Found sessions	£ 1,410.00
Mini Breeze Bramhope	£ 3,850.00
Total Youth Activity Funding Approved in 2016/17	£ 13,475.00

2017/18 Youth Activity Funding Approved & Brought Forward	Total Approved
Children & Young People's Voice Event	£ 500.00
Leeds Sports Camp Days	£ 4,800.00
Mini Breeze	£ 3,850.00
All Sports Camps	£ 1,445.00
Warblers, Oddballs& Hullabaloo Orchestra	£ 6,263.00
A Day in the Woods	£ 760.00
Afterschool Poetry Workshops	£ 1,000.00
Ralph Thoresby Skateboard Coaching	£ 1,250.00
Summer Play Days	£ 4,000.00
Inters Youth Group	£ 6,000.00
Horsforth Activities	£ 5,000.00
Forest Found Advenutres	£ 4,000.00
Woolpack Rock and Pop Academy	£ 3,000.00
Pop-Up Activity Camp	£ 2,280.00
Total Youth Activity Funding Approved in 2017/18	£ 44,148.00

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1.1 Wellbeing Large Grant Funded projects

1.2 The table below shows the monitoring for grant projects from previous years carried forward into 2017/18

Project	Lead Organisation	Ward	Amount
Small Grants	WNW Communities Team on behalf of ONW Community Committee	All	£21,000
In 2016/17 29 small grant applications were received.			

Skips	WNW Communities Team on behalf of ONW Community Committee	All	£4,000
In 2016/17 11 skip applications were received.			

Yeadon Festive Lights	Leeds Lights	O&Y	£6,345
Project completed - the lights were placed and were turned on at 25 th November at the lights switch on event.			

Disability Hoist	Leeds Sailing Centre	O&Y, G&R	O&Y - £1,696 G&R - £1,304
Project completed - the disability hoist was purchased and installed with no issues, the hoist enables users with restricted movements to access the activities at the centre.			

Guiseley & Rawdon Christmas Lights	Leeds Lights	G&R	£4,185
Project completed - the lights were placed and turned on at the lights switch on event.			

SIDS G&R	Highways	G&R	£9,240
Project completed - 3 SIDS have been purchased and installed at locations in Guiseley.			

Pool Sports and Social Club Kitchen Replacement	Pool Sports and Social Club	A&W	£1,700
Project completed – the kitchen has been installed and the entrance updated which it is hoped will support an increase in members.			

Christmas in Pool-in-Wharfedale	Pool Parish Council	A&W	£1,500
Project completed - the lights were installed and were turned on at the Pool lights switch on event.			

Boiler Upgrade and Asbestos Management Plan	Adel War Memorial Association	A&W	£7,500
The funding will support the installation of two new boilers; and also an asbestos management plan with some associated removal of asbestos. The works on the asbestos removal and installation of boilers is currently ongoing.			

Micklefield Park Replacement of Trim Trail Equipment	Parks & Countryside	G&R	£20,000
Project completed – the equipment has been installed and is in use by the community.			

Horsforth Counselling 16/17	Horsforth Children's Centre	H	£5,850
The project supports the centre to run additional counselling sessions each week during term time with a crèche to enable vulnerable families to access counselling. The project is ongoing, there have been a total of 13 parents accessing the slots each week and of these 6 have used crèche slots and are parents who would therefore not have accessed the counselling.			
Cragg Hill and Woodside Green Space	Parks & Countryside	H	£9,200
The project aims to increase participation in green spaces in the Cragg Hill and Woodside area of Horsforth; the activities include renovating the 230m length of muddy footpath that runs from 'Conker Alley' and through Cragg Wood, establishing a wildflower meadow on Woodside Green, produce a leaflet promoting a circular walk of the sites in the Cragg Hill & Woodside area and putting on a programme of public events to engage the local community in these outdoor spaces. The project is ongoing and Parks & Countryside are working with volunteers from the Cragg Hill and Woodside Residents group to progress. A dawn walk to identify woodland and garden birds in the local area took place on 1 st May at 6am.			
South Lee Drainage Improvement Scheme	Public Rights of Way Team, Parks & Countryside	H	£5,000
Project completed. The public footpath by South Lee has been improved by installing a drainage system to carry surface water off the footpath and into the street surface water drainage system.			
Additional SID Adel	Highways	A&W	£3,110
Project completed. The additional SID has been installed on Otley Road just after the Lawnswood Arms.			
Aireborough Supported Activities Scheme 2017/18	Aireborough Supported Activities Scheme	All	A&W - £1,814, G&R - £2,469, H- £525, O&Y - £2,988
The funds will support Aireborough Supported Activities Scheme to run their sessions throughout 2017/18. The sessions provide activities for young people with moderate to severe learning and/or physical disabilities.			
Target Hardening 2017/18	Care & Repair	G&R, H, A&W	A&W - £2,000; G&R - £1,000; H - £2,000
The funds will allow Care & Repair in conjunction with the Outer North West Neighbourhood Policing Team to provide target hardening to between 80 and 100 properties throughout 2017/18.			
Rawdon Library Shelving	Rawdon Library	G&R	£2,254
The funds will support Rawdon Library to install modern flexible shelving and create a modern space for use by the community.			

1.3. The table below shows the monitoring for grant projects from previous years carried forward into 2017/18.

Mothers of Otley	Mothers of Otley	O&Y	£2,305
Project completed. The funding paid for the crèche facilities for the children of the women attending the Mothers' of Otley holistic women support sessions. The number of participants increased from 8 to 16 over the duration of the project; of those participants, 10 were able to access the project because of the crèche. The women accessing the sessions were all from Otley, one has English as a second language, two women have addictions, two women use the counselling services at the Children's Centre through referral from the group, and one lady attending has a social			

phobia and has been able to attend the group regularly. 4 women from the group have become involved in volunteering at the Children's Centre and 6 women have been encouraged to enrol on GCSE Maths and English courses in the centre.

Aireborough Supported Activities	Aireborough Supported Activities Scheme	All	£6,766
Project completed. The funds supported Aireborough Supported Activities Scheme to run their sessions throughout 2016/17. The sessions provided activities for young people with moderate to severe learning and/or physical disabilities. The Communities Team visited the group to observe one of the summer sessions at the West Leeds Activity Centre and found that the project was delivering well with approximately 25 young people with varying levels of support attending and using inflatables, go karts, and indoor group crate building. The project overall has delivered 2,708 hours of care.			

Tarnfield Park Improvements	Parks & Countryside	O&Y	£1,275 (Revenue) £15,725 (Capital)
Project completed - the new play equipment has been installed and the play area reopened.			

Defibrillators	Communities Team/Global First Aid Services	A&W	£4,626
3 Community Public Access Defibrillators (CPAD) have been installed at Golden Acre Park Café, outside the Co-op in Adel and Bramhope Methodist Church. The remaining funds will be going towards an additional CPAD.			

Target Hardening	Care and Repair	All	£9,425
Project completed, in the final quarter of the project, a further £180 was spent on target hardening properties in the Outer North West all these properties were in the Otley & Yeadon ward. The remaining funds were put back into the pot for reallocation and a new Target Hardening project approved at the March Community Committee with new targets.			

1.4 Capital funded Wellbeing projects

1.5 The table below shows the monitoring update for the current Capital projects.

Rawdon Community Library Lighting	Rawdon Community Library	G&R	£4,854
Project completed – the new lights have been fitted in the main library with a change to the original plan so that the same lights were used in the local history room. A community event was held with over 40 local residents attending to see the new lighting.			

Welcome In Roof Repairs	OPAL (Older People's Action in the Locality)	A&W	£5,000
The works are currently being undertaken with monitoring due to be received in the new few weeks.			

2 Youth Activity Funding

2.1 The table below shows the monitoring update for the 2016/17 Youth Activity Fund projects

Oddballs & Little Warbler Choir	JP Productions	All	£5,634
Project completed. The funding supported the 2016/17 provision of Little Warblers Choir, a singing group for ages 5 – 11s held at Guiseley Theatre; Oddballs School of Theatrical Extravaganzas a drama group with Oddball Juniors for age 7 – 10s and Oddballs School of Theatrical Extravaganza for age 11 – 16s at Guiseley Baptist Church. The sessions ran weekly starting in September 2016 and attracted around 20 young people per session.			

Global Gang	Leeds DEC	All	£909
Project completed. The Global Gang project involves interactive workshops to help children make local and global connections to their own lives by using the United Nations Convention of the Rights of the Child and sessions were run at Adel Primary School with a group of year 3 and year 4 children. 12 young people attended regularly aged 8 – 11 years old.			
Horsforth Activities	Horsforth Children’s Centre	All	£6,194 Plus a further £444
Project completed. A variety of sessions were held throughout the year up including cooking with the Mighty Chefs, Fashion Club, Lego, Pottery Sessions, yoga group and drama sessions. Up to 20 young people attended each session and the majority were at capacity. The pottery sessions were particularly well received and the Children’s Centre received additional YAF funding to provide further sessions.			
Four of the Horsforth Children’s Services sessions were visited unannounced by Peer Inspectors. All four sessions were scored highly for the quality for the sessions and for accessibility for all and for health and safety. The young people gave positive feedback for all sessions including “it was very fun”, “it was good” and “helpers were great”.			
Inters Youth Club 2017	Inters Youth Club and Horsforth Children’s Centre	All	£6,000
The project runs alongside the academic year and has been part paid to date. Inters is a youth group aimed at supporting young people going between the transitional years between primary and secondary school. The project is very successful and continues to attract a large number of young people, there are now attendees from new schools Adel St Johns, Rawdon St Peters, Cookridge Primary and St Mary’s Horsforth. An average of 25 young people attend the sessions regularly.			
LitFest	Headingley LitFest	All	£1,000
Project completed – 12 after school poetry writing workshops were held at Ralph Thoresby School with a final slam evening performance held in March.			
Groove Generation Music Project	Aireborough Cluster of Schools, Music Partnership Project	All	£900
Project completed. Groove Generation Project is an afterschool music club giving all children access to drums, percussion and music workshops. In the first term the hub ran for 10 sessions at Tranmere Park, with 20 children from Tranmere, St Oswald’s and Guiseley . The second hub ran for 10 sessions at Yeadon Westfield Infant School with 20 children attending from Yeadon Westfield Infants, Yeadon Westfield Juniors and St Peter and Paul’s. The third hub ran for 10 sessions with 30 children from Queensway, Rawdon St Peter’s and Rawdon Littlemoor.			
Forest Found	Forest Found	All	£525
Project completed. The project began with a free taster afternoon at October half term and then ran for alternate Saturdays in Farnley Park, Otley. At least 8 young people attended each session with one attracting 9 young people, all aged between 11 and 14. The sessions gave young people a chance to try tools, rope play, fire lighting and cooking.			
Code Craft and Create at Christmas	Leeds Libraries	All	£788
Project completed. 50 young people attended the drop in Christmas digital showcase event at Horsforth Ballroom on 19 th December. Young people had the chance to try Raspberry Pi robots, pi-topCEED desktops and use a range of there resources funded through YAF to inspire imaginative play.			
Let’s Celebrate 2017	Airebrough Children’s Services	All	£1,975
The annual Let’s Celebrate celebration of talented artists, musicians, actors from local Guiseley Schools is due to take place in June 2017.			

Young People's Voice Event 2017	Communities Team	All	£300
The annual Young People's Voice Event took place in January 2017 at Prince Henry's Grammar School, 100 young people attended from schools all throughout the ONW to share their views and opinions on local issues, take part in YAF consultation and also enjoy taster sessions from some of the YAF providers (JP Productions, ACES Sports, Forest Found and Leeds Libraries). The funding paid for branded bags, water bottles and name badges for all young people attending.			
Otley FM	Otley Courthouse	All	£1,340
The project will support young people to learn about radio presenting, production and the technical side of radio. The project was due to take place over Easter but as the approval timings did not allow much advertising time it was agreed that it would take place over the Summer to reach a broader number of young people.			
Additional Forest Found	Otley, Pool, Bramhope Cluster	All	£1,410
The project took place over Easter and had a total attendance of 25 young people aged between 8 and 13 years old, the sessions took place in Farnley Woods, Otley.			
Bramhope Mini Breeze	Breeze Team	All	£3,850
The Mini Breeze in Bramhope will take place on Saturday 19 th June as part of the Bramhope Festival.			

2.3 The table below shows the monitoring update for the 2015/16 Youth Activity Fund projects carried forward into 2016/17.

North West Leeds Schools Basketball Taster Sessions	Bradford Dragons Basketball Club	O&Y; G&R	£2,160
Project completed – there were internal difficulties with Bradford Dragons Basketball Club due to changes in Management Committee during the time they were delivering these sessions, therefore only part of the agreed sessions were delivered at St Mary's Menston and the club was given the funding for these sessions totalling £1,008 the remaining funds were put back into the YAF pot for reallocation.			
Lazer Centre Activities	Lazer Centre	All	£3,314
Project completed. The project was to deliver sessions to young people from the ONW both at the Lazer Centre and within the outer north west. Only sessions within the Lazer Centre were delivered therefore the project was only part paid and £685 was returned to the pot for reallocation.			

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Report of: West North West Area Leader

Report to: Outer North West Community Committee

Report author: Gerry Burnham 3367870

Date: 19th June 2017

To note

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
2. The report also updates the Community Committee on community forums and partnership working that has taken place in the area since the last meeting.
3. Members are also asked to note the latest edition of the Newsletter.

Main issues

4. The Outer North West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates six sub groups: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.

5. Sub group meetings are informal meetings and not open to the public, however local residents or representatives of other organisations may be invited to attend and speak at the discretion of the chair of each sub group.
6. Where possible the Community Committee Champion has been aligned with the relevant sub group chair and in consultation with the theme leads have provided the following updates:

Environment & Community Safety

7. Community Safety

The Community Safety Sub Group met on the 11th May 2017. The Neighbourhood Policing Team (NPT) provided a crime update for the area and compared the current year's priority crime figures with last year. There was discussion on the small increase in crime which relates to leaving cars/houses unlocked and emphasising the importance of getting this message out to the public. Members agreed in principle funding for a large crime banner.

Officers from LASBAT (Leeds Anti-social Behaviour Team) advised Members that the area has few incidents of anti-social behaviour (ASB) and that 50% of cases relate to noise nuisance. The service is working with the NPT to tackle issues of low level ASB which are mainly around nuisance ball games and parking.

Members expressed a need for City Development to do more when permitting planning applications to ensure that developments are secure and minimise community safety concerns.

8. Environment

The Environment Sub Group met on 24th May 2017. Officers from The Cleaner Neighbourhoods Team gave an update on changes to their service following the Corporate Locality Review. The West, East and South Locality teams have merged to become the Cleaner Neighbourhoods Team with responsibility for the whole of the city, excluding the city centre.

A local update was also given by the Cleaner Neighbourhoods Team who have been supporting a local community group, Litter Free Guiseley, to carry out litter pick sessions and they are intending to work in partnership with Otley Town Council's newly appointed Caretaker to look at environmental issues.

Waste Management gave an update on their review of bin collection rounds which will reallocate and reduce the number of routes to enable savings of £1.6m. Once the review has been completed, the team will look at the issues surrounding garden waste collections and stated they will bring a mapping exercise to a future sub group.

Parks and Countryside gave an update on work being carried out locally including the spring/summer bedding work at parks, roundabouts and football pitches.

9. Parkswatch Service

The Parkswatch Service transferred to Safer Leeds from Parks in 2013. The service was responsible for patrolling green spaces and parks, locking and unlocking cemeteries, monitoring of traveller injunctions and occasional work with West Yorkshire Police. There have been 6 officers undertaking Parkswatch patrols, delivering this service through 2 shifts. The team undertook a 4 on / 4 off shift pattern working seasonal hours. Over the last few months, intensive work has been undertaken to modernise and redesign the Parkswatch service.

In 2015, Leedswatch proposed and began the process of undertaking a redesign of the service in an attempt to integrate the Parkswatch service into the wider Safer Leeds Patrol Team. This work has now been completed and is due to commence in April 2017. The new team comprises of 20 officers (working a 5 shift work pattern) undertaking a wider range of duties including: patrolling of green spaces and parks, opening and closing cemeteries, monitoring of traveller injunctions, patrolling of estates to prevent ASB, responding to LCC alarm calls, routine patrols to LCC assets, patrolling of industrial estates where this is a paid for service and partnership working with other services including West Yorkshire Police. Work has also commenced on joining up the work of the Safer Leeds Officer Patrol Team with the Councils ASB team in an attempt to find sustainable solutions to some of the ASB type problems the team encounters.

The redesigned service provides a more flexible approach that can better respond to the needs of residents, businesses and partners. The service will be delivered using both cars and off-road bikes with Leedswatch livery. The service seeks to continue with this approach but has identified that the use of cars will be more predominant than the use of off-road bikes. Surveys have been undertaken to check access to all parks and green spaces and where operationally necessary some Safer Leeds Officers will continue to use off-road bikes. Work with partners, including West Yorkshire Police, will continue and actually be enhanced through the wider remit of the team and increased partnership work with Leeds Anti-Social Behaviour Team.

10. Health, Well-being and Adult Social Care

The sub group met on the 25th April 2016. Dr. Chris Mills provided Members with an update on local developments in general practice and Community Services. There was discussion on the best way to integrate services and the need for this to be at a local level. Megan Rowlands from Leeds Community Health was also in attendance and presented information on Integrated Health & Social Care in Leeds and the work of the Neighbourhood Teams. There are two teams covering the outer north west, which are linked to GP practices.

Care-view the mobile app which helps to identify those who are socially isolated won the 'GP & Community Category' in this year's Medipex NHS Innovation Awards and received £2,000 for further development of the app.

The sub group approved a draft programme for the Community Connector events which are planned for each of the four outer north west wards (further details below). Members also agreed to pay for refreshments for these events from MICE funding.

11. Community Connector Events

The outer north west has hosted two Community Connector events, one on the 4th May at the Core in Otley and one on the 11th May, at Guiseley Theatre. The events were well attended and brought together local services, organisations and community groups to share ideas and information about what services and groups are available locally to support health and well-being. The session included safeguarding information on protecting older and vulnerable people from scams, frauds and doorstep crime. There has been excellent feedback from both sessions and 2 further events are planned for Adel & Wharfedale and Horsforth later in the year.

12. Children's Services and Family Health –

The 2017/18 Youth Activity Fund commissioning round for the outer north west area received a total of 18 applications, the total value of which was £72,994.

Consultation with young people took place within a number of settings to help inform the type of projects to be funded. The Outer North West Community Committee Engagement with Children and Young People event held in January provided information on which type of projects would be popular and the Youth Panel met during the Easter holidays to visit activity projects and provide feedback which was provided to Members of the sub group.

All applicants were invited to a workshop on the 20th April to brief Members on their projects and answer questions. A total of 7 applicants attended providing useful background information and enabling any concerns or issues to be resolved prior to Members making a recommendation.

This method of commissioning has been very successful with a total of £44,148 recommended for approval by the sub group and subsequently approved by Delegated Decision. The sub group will continue to consider any further potential projects throughout the year as they arise.

13. Parish and Town Council Forum

The Outer North West Parish and Town Council Forum met on the 23rd May 2017 at Yeadon Town Hall. Five out of the six local councils were represented. The main focus of the meeting was environmental issues. Officers from the Cleaner Neighbourhoods Team gave a presentation on their service responsibilities and took questions. Discussions included tackling dog fouling, de-leafing, mechanical sweeping and littering. A number of actions were agreed on how local councils can work in partnership with the Cleaner Neighbourhoods Team.

14. Guiseley and Rawdon Forum

Guiseley and Rawdon forum met on the 17th May 2017. Officers from the Neighbourhood Policing Team (NPT) provided a police update. An open forum followed which included discussion on local housing developments, planning permissions and highway issues. The Head of Legal Services, Development has been invited to attend the next forum meeting.

15. The Poets Greenhouse Project

Officers from the Communities Team are working with Voluntary Action Leeds (VAL) on a 'Greenhouse project' which is an approach that puts local people at the heart of making changes in their communities. An initial meeting was held on the 22nd April, with residents from streets known as The Poets in Guiseley, to identify what is already happening in the area and highlight local priorities. The next steps are to work with a range of partners and encourage civic enterprise to identify potential solutions.

16. Outer North West Community Hub Update

Horsforth Community Hub continues to increase its activities and now includes yoga sessions for adults and toddlers, a fortnightly Fair Trade coffee morning and a credit union surgery. The venue is also used by Horsforth Live at Home, the local Neighbourhood Network, to provide social activities for the elderly.

Staff at Guiseley Library, working with PEP (Patient Empowerment Service) have organised an adult conversation group in the library and staff at Yeadon Hub are facilitating memory sessions at the extra care complex, Wharfedale View.

17. Community Centre Discounted Lettings

A decision has been taken to introduce a limit on the value of discounted lettings to be approved by each Community Committee in 2017/18. All hirers will pay a minimum of 25% of the published community rate.

18. Community Committee Newsletter

The latest addition of the Outer North West Community Committee newsletter is attached at **appendix 1**.

Conclusions

19. The Outer North West Community Committee sub groups provide the committee with the opportunity to consider information on key areas of work in partnership with officers and community organisations, as well as enabling direct links to be established with the Community Champions and Executive Board Members.

Recommendations

20. Members are asked to:

- Note the work of the sub groups and areas of partnership working since the last Community Committee meeting.
- Note the area update newsletter.

Outer North West Community Committee



Local groups make connections

Outer North West Community Committee have been bringing local services, organisations and community groups together at a series of health focused **Community Connector** events; sessions have been held in Otley and Guiselley with more sessions planned in Cookridge and Horsforth over the next few months.

The events help build on the strong work already happening within the community and are an opportunity to share ideas and information about the services and groups that are available

locally to support wellbeing. Each session has a focus on connecting or reconnecting vulnerable people to the appropriate services, people and groups; as well as offering those present a chance to network and meet others working in the community.



The sessions include a safeguarding workshop about protecting older and vulnerable people from scams, frauds and doorstep crime led by Cathy Chadwick-Rayner from West Yorkshire Trading Standards' SAFER project.



“A good starting point to getting out there to connect”



Some of the key things you can do to protect yourself from nuisance callers, rogue traders, bogus callers, cold callers and scammers.

- Remember you can say 'no' to telephone or doorstep callers.
- Register for free with the Telephone Preference Service on 0345 070 0707.
- If someone knocks on your door from a company such as your water provider, ask for ID and call the number stated on your bill or your phonebook to check the identity—don't call the number they give you!
- If a tradesperson turns up unannounced remember—don't pay any money upfront; pay for trade work only once it's been completed and you're satisfied with the job and obtain 3 quotes for any works before choosing a trader.
- Check other doors and windows are locked before answering the door so no one can sneak in.
- Be careful who you give your contact details to, don't give your banking information or PIN to anyone, not even the bank will ask for this.
- Buy a Call Blocking Device from a high street stores (not online to avoid fake devices) these attach to your landline phone to block nuisance calls.

If in doubt, keep them out!



Where to report!

SCAMS

Citizens Advice 0345 404 0506

Action Fraud 0207 291 3310

BOGUS CALLERS & ROGUE TRADERS

At the door? Police 999

After incident? Non-Emergency Police 101

PROBLEMS WITH A COMPANY?

Trading standards via Citizens Advice

0345 404 0506

PROBLEMS WITH A CHARITY?

Charity Commission 0300 066 9197

Care View wins at Medipex Awards

Care View the Social Isolation App has won a Medipex Innovation Award 2017.

Care View is a downloadable app which helps to reconnect isolated people with the community and local services and originated from the Community Committee's Health & Wellbeing sub group chaired by

Councillor Graham Latty.

The app was developed by the West Locality Public Health Team in conjunction with the Leeds City Council Urban Lab and is designed to be used by non-health professionals who are frequently out and about such as police officers, postal staff and street cleansing teams.

If an app user spots signs of neglect that could show that a socially isolated resident lives there such as a home in disrepair, post piling up, or an unkempt garden the user can quickly log a concern by simply pressing a button on their smart phone. This will generate a heat map for outreach teams to leaflet and door knock and provide information that could help a resident to access local services. It is completely confidential and involves no expectation of contact or intervention in the first instance. Well done to all involved.



Supporting Community Projects

Over the last few months, the Community Committee has agreed to fund a range of community projects.

Over £44,000 has been approved for **activities for young people** to take place over the summer, after school and weekends.

Rawdon Community Library

have received a grant to upgrade the shelving which will help open the library to more events and activities.

Funding will go to **Care & Repair** to support vulnerable residents to access equipment which will help their property to be safer.



Bird Box Making at Cragg Hill and Woodside Green Space Project.

This year the Committee is again supporting local young people with additional needs who attend **Aireborough Supported Activities Scheme** with funding of over £7,500.

The new **Micklefield Park Trim Trail Equipment** has been installed and is available for use, thanks to £20,000 of funding from the Community Committee.



The new Micklefield Park Trim Trail

Are you involved in a community project? You could apply for a small grant of up to £1000 and we also have money set aside for skips for community events, clean ups and allotments—email west.north.west@leeds.gov.uk for more information.

Otley Mum's group goes from strength to strength

The Community Committee gave over £2,000 to the Mothers of Otley women's group which aims to empower women and help them access guidance and advice where needed.

With the funding from the Committee paying for the crèche, the group have been able to almost double the number of women regularly taking part. The range of activities on offer include crafts, mindfulness, Ju-Jitsu and confidence building.



The group choose what craft activities to carry out and the sessions encouraged peer support through talking and sharing experiences in a non-confrontational way.

A chance to try Ju-Jitsu was a great confidence booster, the mums needed to trust one another and work together as a team in order to do the martial arts holds.



"I really enjoy attending the group and it has helped me"

Your Community Committee

Outer North West Community Committee

Leeds has 10 community committees, which meet at least 4 times a year.

They are open to the public and provide a forum for residents to raise key issues of concern with local Councillors and help influence decisions about their area. In the past Outer North West Community Committee has looked at road safety, engagement with young people and also organised a consultation event on Leeds Bradford Airport.

The meetings are open to all and you'll be most welcome.

Adel & Wharfedale Ward



Cllr Barry Anderson
07940 477679
barry.anderson@leeds.gov.uk



Cllr Caroline Anderson
0113 395 1731
caroline.anderson@leeds.gov.uk



Cllr Billy Flynn
07810 640282
billy.flynn@leeds.gov.uk

Horsforth Ward



Cllr Brian Cleasby
0113 250 4318
brian.cleasby@leeds.gov.uk



Cllr Dawn Collins
0113 224 3201
dawn.collins@leeds.gov.uk



Cllr Chris Townsley
0113 259 0555
christopher.townsley@leeds.gov.uk

Guiseley & Rawdon Ward



Cllr Graham Latty
07973 323 105
graham.latty@leeds.gov.uk



Cllr Pat Latty
07855 545647
patricia.latty@leeds.gov.uk



Cllr Paul Wadsworth
0113 250 8187
paul.wadsworth@leeds.gov.uk

Otley & Yeadon Ward



Cllr Colin Campbell
01943 465909
colin.campbell@leeds.gov.uk



Cllr Ryk Downes
07950 008005
ryk.downes@leeds.gov.uk



Cllr Sandy Lay
0113 247 4580
sandy.lay@leeds.gov.uk

Our Community Meetings

Outer North West Community Committee met in March at Yeadon Town Hall to discuss a range of local issues and met again in June. Our next meeting is on 25th September, 1.30pm at Yeadon Town Hall.


We had a great **Guiseley & Rawdon Forum** in May where residents came along to the meeting to raise local issues.

Community meetings are held throughout the year and provide an opportunity for local issues to be discussed. Meetings are publicised on our Facebook and Twitter pages and via our mailing lists (email west.north.west@leeds.gov.uk or telephone 0113 336 7858 to be added).

Why not get in touch?

 [Facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)  west.north.west@leeds.gov.uk

 [@_YourCommunity](https://twitter.com/_YourCommunity)

 0113 336 7858

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Published by:

**Leeds City Council
Communities Team
0113 3367856**



Report of: City Solicitor

Report to: Outer North West Community Committee, Adel & Wharfedale, Guisley & Rawdon, Horsforth, Otley & Yeadon

Report author: Debbie Oldham **Tel:** 0113 37 88656

Date: 19th June 2017 **For decision**

Community Committee Appointments 2017/2018

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Wadsworth as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2017/18**
2. Members are invited to note the appointment of Councillor Wadsworth as Chair of the Community Committee for 2017/18, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.
18. **Outside Body Appointments 2017/2018**
19. This year there are **3** appointments which are due for review/determination in relation to the following organisations:-
 - Bramhope Youth Development Trust
 - Horsforth Live At Home Scheme
 - Prince Henry's Grammar School - Foundation Governors

Local Housing Advisory Panels

20. As was the case in 2016/17, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.
21. **Community Committee 'Champions'**
22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.
23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:
 - **Environment & Community Safety**
 - **Children's Services**
 - **Employment, Skills and Welfare**
 - **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:
- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
 - Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.
25. **Corporate Parenting Board**
26. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2017/18 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.
31. **Children’s Services Cluster Partnerships**
32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected

members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).

35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.

37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2017/18 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Aireborough	2 - North West (Outer)	1 Guiseley and Rawdon 1 Otley and Yeadon	P LATTY S LAY
ESNW(Extended services north west: Weetwood, Adel and Wharfedale)	1 - North West (Outer) 1 - North West (Inner)	1 Adel and Wharfedale 1 Weetwood	B FLYNN -
Horsforth	1 - North West (Outer)	Horsforth	D COLLINS
Otley/Pool/Bramhope	North West	1 Otley and	S LAY

	(Outer)	Yeadon 1 Adel and Wharfedale	B ANDERSON
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Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board.

41. The Committee is also invited to note the appointment of Councillor Wadsworth, as Chair of the Community Committee for the duration of 2017/18, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Bramhope Youth Development Trust	Yes	1	Jun-17	1	Billy Flynn	Y	Annual	Conservative
Horsforth Live At Home Scheme	Yes	1	Jun-17	1	Brian Cleasby	Y	Annual	Liberal Democrat
Prince Henry's Grammar School - Foundation Governors	Yes	1	Jun-17	1	Ryk Downes	Y	3 Years	Liberal Democrat
Rawdon And Laneshaw Bridge Trust	Yes	1	Jun-19	1	Brian Cleasby	Y	3 years	Liberal Democrat
Local Housing Advisory Panel(s) - <i>Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda</i>		4		4	C Anderson	Y	Annual	Conservative
					R Downes	Y	Annual	Lib Dem
					G Latty	Y	Annual	Conservative
					D Collins	Y	Annual	Conservative
Childrens Service Clusters - H/forth		6	Jun-17	1	D Collins	Y	Annual	Conservative
Childrens Service Clusters - ESNW			Jun-17	1	B Flynn	Y	Annual	Conservative
Childrens Service Clusters - Aireborough			Jun-17	2	P Latty and S Lay	Y	Annual	Con/Lib
Childrens Service Clusters - Otley/Pool/Bramhope			Jun-17	2	B Anderson and S Lay	Y	Annual	Con/Lib

		14		13		
Number of places	14					
Places held pending review						
Places currently filled beyond June 17	1					
Number of places to fill	13					
Number of Members in the Committee Area	12				Percentage of Members on the Committee	Notional Places Allocated
Labour	0				0	0.00
Liberal Democrat	5				42	0.00
Conservative	7				58	0.00
<i>Other to list</i>						
Total	12					0

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer North West Community Committee, Adel and Wharfedale, Horsforth, Guiseley and Rawdon and Otley and Yeadon Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 19th June 2017

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer North West Community Committees to the Outer North West Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. Community Committees in their June 2017 round of nominations are therefore requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).

- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1)
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects and the identification and support for others to attract external income.

Corporate considerations

6.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

7. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

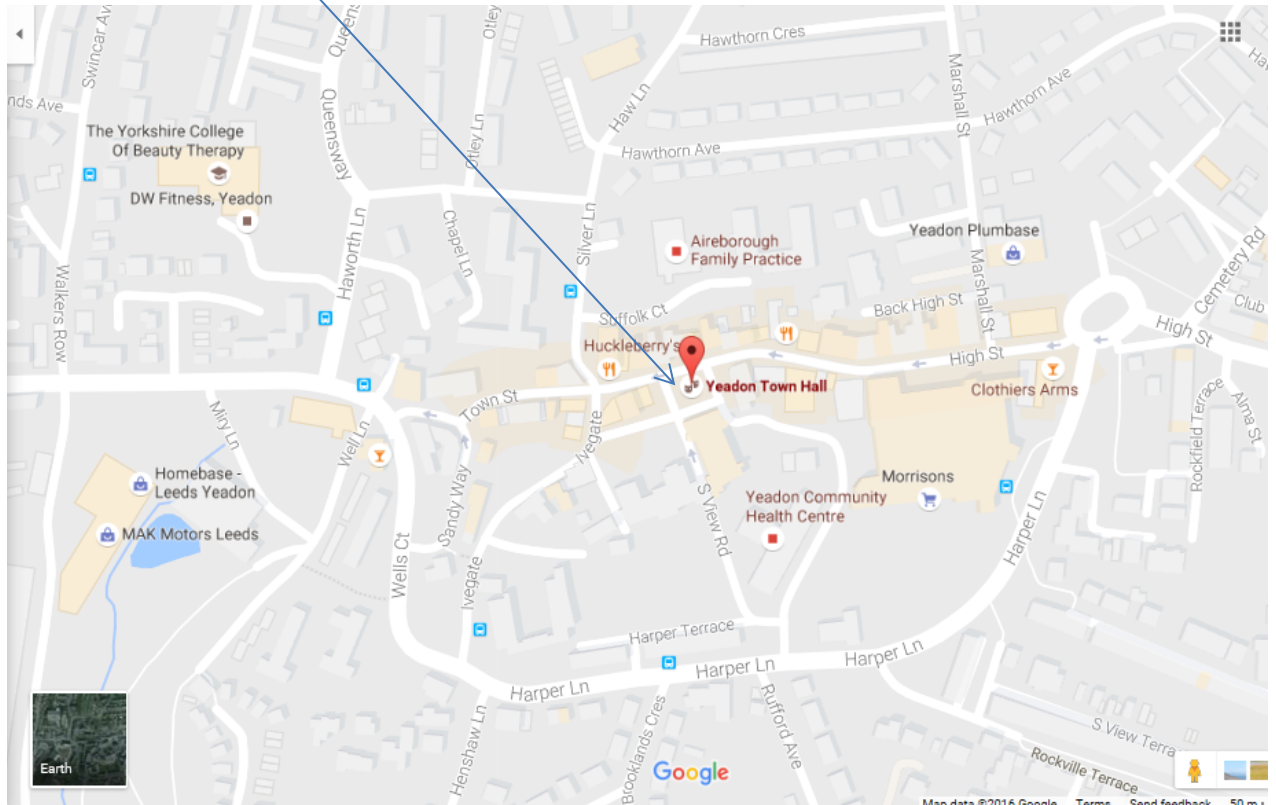
8. The Outer North West Community Committee is requested to nominate up to 1 Ward Member from each of the four Wards within the HAP area.

Background information

- The Environment and Housing Scrutiny Board have requested that more information about the wider Tenant Engagement Framework, and key forums within this (such as VITAL – the Voice of Involved Tenants across Leeds) is shared with Community Committees to raise awareness and help strengthen relationships between services.
- The Tenant Engagement Team are undertaking a review of the Housing Advisory Panels during 2017/18 that will include seeking the views of Ward Members, tenants and others.
- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
 - Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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YEADON TOWN HALL, AIREDALE ROOM, HIGH STREET, YEADON, LEEDS, LS19 7PP



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